



HEADQUARTERS
DEPARTMENT OF THE ARMY
OFFICE OF THE DEPUTY CHIEF OF STAFF FOR PERSONNEL
WASHINGTON 25, D. C.

6 November 1961

Professor Joshua Lederberg
Chairman of the Department of Genetics
Stanford University Medical Center
Palo Alto, California

Dear Professor Lederberg:

On behalf of the Department of the Army's Executive and Professional Development Committee, I wish to express appreciation for the invitation which you have extended to Dr. Louis S. Baron to pursue a research project in the field of genetics at the Stanford University Medical Center during the coming six-month period.

Dr. Baron is the recipient of a Secretary of the Army's Research and Study Fellowship. This Fellowship Program provides an opportunity for outstanding Army civilian employees to develop their talents further through independent research and study related to their fields of endeavor and of benefit to the Department of the Army. The Executive and Professional Development Committee administers and coordinates this program for the Secretary of the Army.

In order to complete certain administrative arrangements with respect to Dr. Baron's Fellowship study at the Stanford University Medical Center, I wish to advise you that our contracting facility is prepared to enter into formal arrangements for reimbursement of any expenses which the Center may incur as a result of his work. I am aware that it may be difficult at this early date to predict all expenses incident to Dr. Baron's Fellowship study. I am suggesting to him in a separate letter that, at the earliest practicable time, the two of you discuss this matter and arrive at an estimate of such expenses to include costs for purchases of supplies, books, or equipment, for any services to be furnished Dr. Baron, and for any tuition or related fees. If you, or the appropriate official who handles financial matters for the Center, will then forward to me an itemized estimate of such expenses and fees on Medical Center letterhead, I shall request our contracting facility to negotiate a contract for reimbursement, based on this estimate. If such an arrangement is agreeable, it is suggested that a separate item for books required by Dr. Baron be included in the estimate, and that an account be opened for him at the Medical Center or University bookstore upon which he can draw for his book requirements.

If, during the course of Dr. Baron's work, any expenses should arise which were not, at the outset, anticipated and were therefore not included in the contract, I shall appreciate it kindly if you will so notify me before the expenses are actually incurred in order that I may make necessary formal arrangements for an appropriate modification to the terms of the contract.

Sincerely,

A handwritten signature in cursive script, reading "S. Carlisle Botts". The signature is written in dark ink and is positioned above the printed name and title.

S. CARLISLE BOTTS
Executive Secretary
Executive and Professional
Development Committee

cc:Dr. Baron